

**New Hampshire Children's Trust Fund**  
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 Concord, NH 03301  
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## Final Summary Report

Child Abuse and Neglect Prevention and/or Family Support Grant

Grantees who receive *Child Abuse and Neglect Prevention and/or Family Support Grants* must submit two Progress Reports and one Final Report during the two-year grant cycle. A one-year grantee must submit one Progress Report and a Final Report. **Final Reports are due at NHCTF no later than 5:00 pm on October 31<sup>st</sup>.** (If a due date falls on a weekend or holiday, the report is due the following business day.) E-mailed reports are welcome.

Name of organization: \_\_\_\_\_

Street Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Project title: \_\_\_\_\_ Report date: \_\_\_\_\_

Contact for this report \_\_\_\_\_ Telephone: \_\_\_\_\_ E-mail \_\_\_\_\_

### Part I. Program Report

\*1. How many **unduplicated** children did you serve with this project over the two-year grant period? How many **unduplicated** parents/caregivers did you serve with this project over the two-year grant period? How many **unduplicated** families did you serve with this project over the two-year grant period? Identifying the total number of children, parents/caregivers, and families served is necessary for federal reporting requirements

# of Total Children Served \_\_\_\_\_

# of Total Parents/Caregivers Served \_\_\_\_\_

# of Total Families Served \_\_\_\_\_

\*2. Of the total children reported in Question 1, how many have disabilities? Of the total parents/caregivers reported in Question 1, how many have disabilities?

# of Children with Disabilities Served \_\_\_\_\_

# of Parents/Caregivers with Disabilities Served \_\_\_\_\_

\*3. Total number of individuals who received or were exposed to public awareness or public education activities during this funding cycle: (Not direct service)

Other Population Served:	Number
New Hampshire general public (e.g.; PSAs, community fairs, local access cable, etc)	
Community groups & organizations	
Professionals primarily working with children and families (e.g.; in clinics, courts)	
Other (please describe)	
<b>Total</b>	

\* Asterisk notes required information.

\*4. Please check off the ways in which families were involved in the program:

- Families participated in developing the concept and determining the need for the program.
- Families participated in designing the program (including identifying topics, facilitators, training needs, other \_\_\_\_\_).
- Families participated in the operations of the program (i.e. collecting data, reviewing grant applications, other \_\_\_\_\_).
- Families participated in the evaluation of the program (helped in the design of the evaluation forms, administered the forms, provided feedback and information on the quality and content of the program, other \_\_\_\_\_).
- Describe other ways families were involved not listed above \_\_\_\_\_

5. Describe the results of the Family Support Program Outcome Survey. Include negative as well as positive results/feedback. Also, include plans to respond to the Outcome Survey. Will changes be made in future programs?

**Part 2. Financial Report**

\* 1. Were the funds granted by the NHCTF used according to the proposed budget? If not, explain the how the funds were spent. Please note: **A statement of expenditures must accompany this report.**

**Part 3. Principles of Family Support**

NHCTF adheres to the principles of family support, developed by Family Support America, through grantmaking efforts. Please rate your program on each principle and let us know if you could benefit from training in any of the nine principles.

Principles of Family Support	Excellent	Fair	Poor	Not Applicable	Could your program benefit from training in this area?
Staff and families work together in relationships based on equality and respect					
Staff enhance families' capacity to support the growth and development of all family members – adults, youth, and children					
Families are resources to their own members, to other families, to programs, and to communities					
Programs affirm and strengthen families' cultural, racial, and linguistic identities and enhance their ability to function in a multicultural society					
Programs are embedded in their communities and contribute to the community-building process					
Programs advocate with families for services and systems that are fair, responsive, and accountable to the families served					
Practitioners work with families to mobilize formal and informal resources to support family development					
Programs are flexible and continually responsive to emerging family and community issues					
Principles of family support are modeled in all program activities, including planning, governance, and administration					

**Part 4. Narrative (Optional)**

1. Please provide any additional information that you would like to share with us here.

Thank you for your cooperation in providing this information.  
**Please be sure your financial statement is attached.**

\* Asterisk notes required information.